

SNOWMASS VILLAGE TOWN COUNCIL
REGULAR MEETING AGENDA
JANUARY 03, 2017

1. 4:00 P.M. CALL TO ORDER AND ROLL CALL

2. PROCLAMATIONS AND PRESENTATIONS:

3. PUBLIC COMMENT

This section is set aside for the Town Council to LISTEN to comments by the public regarding items that do not otherwise appear on this agenda. Generally, the Town Council will not discuss the issue and will not take an official action under this section of the agenda.

4. CONSENT AGENDA

These are items where all conditions or requirements have been agreed to or met prior to the time they come before the Council for final action. A Single **Public Hearing** will be opened for all items on the Consent Agenda. These items will be approved by a single motion of the Council. The Mayor will ask if there is anyone present who has objection to such procedure as to certain items. Members of the Council may also ask that an item be removed from the consent section and fully discussed. All items not removed from the consent section will then be approved. A member of the Council may vote no on specific items without asking that they be removed from the consent section for full discussion. Any item that is removed from the consent agenda will be placed on the regular agenda.

A. DRAFT AGENDAS AND WORK SESSION TOPICS:

.....Page 04

B. RESOLUTION NO. 01, SERIES OF 2017 – CONSIDERATION OF A RESOLUTION DESIGNATING THE LOCATION OF THE OFFICIAL PUBLIC NOTICE BOARDS FOR THE TOWN OF SNOWMASS VILLAGE

-- Rhonda B Coxon, Town Clerk.....Page 08

C. RESOLUTION NO. 02, SERIES OF 2017 – A RESOLUTION APPOINTING H. LAWSON WILLS AS MUNICIPAL JUDGE, SETTING THE TERM OF OFFICE AND COMPENSATION

--Rhonda B. Coxon, Town Clerk.....Page 12

D. RESOLUTION NO. 03, SERIES OF 2017- A RESOLUTION APPOINTING MEMBERS TO THE, SNOWMASS ARTS ADVISORY BOARD, FINANCIAL ADVISORY BOARD, PART TIME RESIDENTS ADVISORY BOARD, CITIZENS GRANT REVIEW BOARD, ENVIRONMENTAL ADVISORY BOARD AND PLANNING COMMISSION

--Rhonda B Coxon, Town Clerk.....Page 15

5. PUBLIC HEARINGS

QUASI-JUDICIAL HEARINGS

Public Hearings are the formal opportunity for the Town Council to LISTEN to the public regarding the issue at hand. For land use hearings the Council is required to act in a quasi-judicial capacity. When acting as a quasi-judicial body, the Council is acting in much the same capacity as a judge would act in a court of law. Under these circumstances, the judicial or quasi-judicial must limit its consideration to matters which are placed into evidence and are part of the public record. The Council must base their decision on the law and the evidence presented at the hearing.

- 1) **Staff Presentation.** Staff will present an overview of the project, comments and reports received from review agencies, and offer a recommendation.
- 2) **Applicant Presentation.** The petitioner is asked to present the proposal. Presentations should be brief and to the point and cover all of the main points of the project.
- 3) **Public Input** (limit of 5 minutes per person). People speaking should step up to the microphone and state their name and address. Speakers should be to the point and try not to repeat the points of others have made.
- 4) **Applicant Rebuttal.** The Mayor will ask for the applicant's rebuttal. During this brief time, the applicant should answer the questions raised by the public.
- 5) **The hearing is then closed to public comments.**
- 6) **Questions from the Council.** After a Council member is recognized by the Mayor, they may ask questions of the staff, the applicant.
- 7) **Make a motion.** A member of the Town Council will make a motion on the issue.
- 8) **Discussion on the motion.** The Town Council may discuss the motion.
- 9) **Vote.** The Town Council will then vote on the motion.

6. POLICY/LEGISLATIVE PUBLIC HEARINGS:

- A. RESOLUTION NO. 04, SERIES 2017- A RESOLUTION ACTING ON APPLICANT'S REQUESTED WAIVERS AND DEFERRALS OF CERTAIN DATA AND/OR MATERIAL SUBMISSION REQUIREMENTS IN SECTION 16A-5-340(c)(2) OF THE MUNICIPAL CODE PERTAINING TO THE PROPOSED ENCLAVE MAJOR PLANNED UNIT DEVELOPMENT (PUD) AMENDMENT PRELIMINARY PLAN APPLICATION SUBMITTED ON NOVEMBER 29, 2016 TO DETERMINE IF THE APPLICATION IS COMPLETE FOR THE PURPOSES OF BEGINNING THE PROCESS OF FORMAL REFERRAL AND THE EVALUATION REVIEW OF THE APPLICATION PURSUANT TO SECTIONS 16A-5-340 (IN PARTICULAR SUBSECTIONS (d) AND (e)), AND 16A-5-50(a), 'DETERMINATION OF COMPLETENESS,' OF THE MUNICIPAL CODE.**

--Jim Wahlstrom, Senior Planner.....Page 44

7. ADMINISTRATIVE REPORTS:

None Scheduled

8. TOWN COUNCIL REPORTS AND ACTIONS

- A. Appointment of Mayor Pro Tem.....Page 61
- B. Reports/Updates

9. ADJOURNMENT

DRAFT 2017 Agenda Items

- Regular Meetings begin at 4:00 p.m. unless otherwise noted
- Work Sessions begin at 4:00 p.m. and aim to end at 6:00 p.m.
- The dates on which agenda items are listed are only a best approximation. Agenda items are added to this list as they arise. Agenda items may well be moved to different meeting dates. Agendas are generally not finalized until the Thursday prior to the meeting.
- In addition to agenda items, this document also lists expected absences of Town Council members. In compliance with section 2-49 of the municipal code, once the consent agenda is approved, the absences noted will be considered to have received the prior approval necessary of the majority of the Council for members to be absent from meetings.

2017 Meetings

Tues. Jan 3rd – Regular Meeting

- Reso Designating Public Notice Boards
- Reso Appoint Municipal Judge
- Reso to Appoint New Board Members
- Per charter need entire council- elect the Mayor Pro Tem
- Request for deferral and waiver of certain items to deem the application for Enclave Major Minor PUD Amendment complete

Mon. Jan 9th – Work Session 4-6 PM

- Update from comp plan consultants?
- Update from ACES on due diligence (this date is tentative still)

Tues. Jan 17th – Regular Meeting

- Update/review on the Roundabout following Holiday Season; initial feedback on CCP features
- an Ordinance Recommending Amendments to Chapter 16A, Land Use and Development Code, Section 16A-5-250 “Administrative Modifications” of the Snowmass Village Municipal Code to Correct Incongruities in Codification resulting from the adoption of Ordinance No. 4, Series of 2013 and Ordinance No. 6, Series of 2015.
- FTA Certifications and Assurances
- Introduction of ordinance creating a citizen board for POSTR

Tues. Jan 24th- Town Council Goal Setting

- Time 2-6 PM Town Council Chambers

Mon. Feb 6th – Regular Meeting

- Snowmass Water and Sanitation Presentation on Wastewater Facility Project ?

Mon. Feb 13th – Work Session

Tues. Feb 21th – Regular Meeting

- Update from comp plan consultants
- CGRB Recommendations for Grant Monies

Mon. Mar 6th – Regular Meeting

Mon. Mar 13th – Work Session

DRAFT 2017 Agenda Items

Mon. Mar 20th – Regular Meeting

Mon. Apr 3rd – Regular Meeting

Mon. Apr 10th – Work Session - Cancelled in observance of Passover

Mon. Apr 17th – Regular Meeting

Mon. May 1st – Regular Meeting

Mon. May 8th – Work Session

Mon. May 15th – Regular Meeting

Mon. June 5th – Regular Meeting

Mon. June 12th – Work Session

Mon. June 19th – Regular Meeting

Mon. July 3rd – Regular Meeting

Mon. July 10th – Work Session

Mon. July 17th – Regular Meeting

Mon. Aug 7th – Regular Meeting

Mon. Aug 14th – Work Session

Mon. Aug 21st – Regular Meeting

Tue. Sept 4th – Regular Meeting

Mon. Sept 11th - Work Session

Mon. Sept 18th – Regular Meeting

Mon. Oct 2nd - Regular Meeting

Mon. Oct 9th – Work Session

Mon. Oct 16th – Regular Meeting

Mon. Nov 6th – Regular Meeting

Mon. Nov 13th – Work Session

Mon. Nov 20th – Regular Meeting

DRAFT 2017 Agenda Items

Mon. Dec 4th – Regular Meeting

Mon. Dec 11th – Special Meeting

Mon. Dec 17th – Regular Meeting

DRAFT 2017 Agenda Items

Topics for Work Sessions or Other Meetings Requested By Town Council Members

- How did they do that; a presentation of the Energy Navigator from the EAB/PW
- Snowmass Discovery Update- interim update from ACES on their due diligence
- Discussion of the potential for implementing a vacancy tax
- Discuss putting a Council member on the Sister Cities Board
- Meet with EAB and prioritize Sustainability goals
- Update on POW Campaign (Protect Our Winters)
- IGA with water and sanitation district for land use review (Plant Expansion)
- Receive an Update from the Northwest Council of Governments – Liz Mullen-970-468-0295 ext 123
- Update on Grand Avenue Bridge replacement project in Glenwood
- Review, Update, check in with Town Council Goals;
- Demonstration of the new web assets; transit and recreation
- RFTA Rail Road Corridor. Update on access control plan, design guidelines and comprehensive plan for managing corridor ---
- Overview of the Re-Op fund it uses and success
- Review of Town Charter for possible change to Recall procedures and possible other updates
- Housing strategy – discuss a potential regional approach to aging in place/ work with Pitkin county and county senior services—aging in place.
- Capital Peak/ Hayden Lodge Request for a group discussion (2/1/16 meeting)
- Aging in Place Discussion with Pitkin County Senior Services
- HOW DID THEY DO THAT? Presentations by various departments on a variety of operational issue
- Update on Solar and Renewable Energy for the Town of Snowmass Village
- Discussion with Daly Townhome Owners regarding retaining wall.

Town of Snowmass Village

Agenda Item Summary

DATE OF MEETING:

January 3, 2017

AGENDA ITEM:

RESOLUTION NO. 01, SERIES OF 2017 – CONSIDERATION OF A RESOLUTION DESIGNATING THE LOCATION OF THE OFFICIAL NOTICE BOARD FOR THE TOWN OF SNOWMASS VILLAGE.

PRESENTED BY:

Rhonda B. Coxon, CMC, Town Clerk

BACKGROUND:

Section 24-6-401 C.R.S. declares that it is the policy of the State of Colorado that the formation of public policy is public business and may not be conducted in secret; and

The Town Council, the Planning Commission, the Liquor Licensing Authority and other boards and commissions of the Town are local public bodies within the meaning of Section 24-6-402(1)(a) C.R.S. and therefore all meetings of such bodies are open to the public; and

Section 24-6-402(2)(c) C.R.S. requires that any meetings at which the adoption of any proposed policy, position, resolution, rule, regulation or formal action occurs shall be held only after full and timely notice to the public has been provided; and

Section 24-6-402(2)(c) C.R.S. provides that full and timely notice shall be deemed given, if notice of the meeting is posted in a designated public place within the Town no less than 24 hours prior to the holding of the meeting; and

Section 24-6-401(2)(c) C.R.S. requires that the public place for posting such notice shall be designated annually at the first regular meeting of each calendar year of the Town Council; and

Section 24-6-401(2)(c) C.R.S. requires that the posted notice include specific agenda information where possible; and

The Town Council desires to insure that all local public body meetings comply with the provisions of the laws of the State of Colorado. To this end, the Bulletin Board located in the lobby of Town Hall will be designated as the official Public Notice Posting location.

FINANCIAL IMPACT:

N/A

APPLICABILITY TO COUNCIL GOALS & OBJECTIVES:

N/A

COUNCIL OPTIONS:

1. Approve
2. Modify
3. Deny

STAFF RECOMMENDATION:

Approval

ATTACHMENTS:

Resolution No. 01, Series of 2017

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**TOWN OF SNOWMASS VILLAGE
TOWN COUNCIL**

**RESOLUTION NO. 01
SERIES OF 2017**

**CONSIDERATION OF A RESOLUTION DESIGNATING THE LOCATION OF THE
OFFICIAL PUBLIC NOTICE BOARDS FOR THE TOWN OF SNOWMASS VILLAGE**

WHEREAS, Section 24-6-401 C.R.S. declares that it is the policy of the State of Colorado that the formation of public policy is public business and may not be conducted in secret; and

WHEREAS, the Town Council, the Planning Commission, the Liquor Licensing Authority and other boards and commissions of the Town are local public bodies within the meaning of Section 24-6-402(1)(a) C.R.S. and therefore all meetings of such bodies are open to the public; and

WHEREAS, Section 24-6-402(2)(c) C.R.S. requires that any meetings at which the adoption of any proposed policy, position, resolution, rule, regulation or formal action occurs shall be held only after full and timely notice to the public has been provided; and

WHEREAS, Section 24-6-402(2)(c) C.R.S. provides that full and timely notice shall be deemed given, if notice of the meeting is posted in a designated public place within the Town no less than 24 hours prior to the holding of the meeting; and

WHEREAS, Section 24-6-401(2)(c) C.R.S. requires that the public place for posting such notice shall be designated annually at the first regular meeting of each calendar year of the Town Council; and

WHEREAS, Section 24-6-401(2)(c) C.R.S. requires that the posted notice include specific agenda information where possible; and

WHEREAS, the Town Council desires to insure that all local public body meetings comply with the provisions of the laws of the State of Colorado.

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Snowmass Village, Colorado, as follows:

1. Designation and Locations. One located in the Town Hall 130 Kearns Road, Snowmass Village, Colorado is hereby designated as the Official Public Notice Board for the Town as follows:

46 a. The notice board located in the lobby of the Town Hall at 130 Kearns
47 Road, near the Town Clerk offices.
48

49 2. Board Compliance. Notices of meetings of all boards and commissions of the
50 Town within the meaning of Section 24-6-402(1)(a) shall be timely posted on the Public
51 Notice Board.
52

53 3. Direction to Town Manager. The Town Manager shall cause all notices of
54 public meetings within the meaning of Section 24-6-402(1)(b) to be timely and
55 conspicuously posted on the Public Notice Boards.
56

57 INTRODUCED, READ AND ADOPTED, by the Town Council of the Town of
58 Snowmass Village, Colorado on the 3rd day of January 2017 with a motion made by
59 Council Member _____ seconded by Council Member _____ by a vote of ___ in
60 favor and ___ opposed.
61

62 TOWN OF SNOWMASS VILLAGE
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67 _____
68 MARKEY BUTLER, Mayor
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70 ATTEST:
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74 _____
75 RHONDA B. COXON, Town Clerk
76

77 APPROVED AS TO FORM:
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80 _____
81 JOHN C. DRESSER, JR., Town Attorney
82
83

Town of Snowmass Village
Agenda Item Summary

Date of Meeting:

January 03, 2017

Agenda Item:

RESOLUTION NO. 02, SERIES OF 2017- A RESOLUTION APPOINTING H. LAWSON WILLS AS MUNICIPAL JUDGE, SETTING THE TERM OF OFFICE AND COMPENSATION.

Presented By:

Rhonda B Coxon, Town Clerk

Background:

Section 7.2(b) of the Home Rule Charter provides:

(b) Municipal Judges. The Municipal Court shall be presided over and its functions exercised by a judge or judges appointed by the Council for a specified term of not less than one year. The Council may reappoint the Municipal Judges for a subsequent term or terms, except that the initial appointment may be for a term of office which expires on the date of the organizational meeting of the Council after the next general election. Any vacancy in the office of a Municipal Judge shall be filled by appointment by the Council for the remainder of the unexpired term. The Council shall designate a presiding Municipal Judge who shall serve in such capacity during the term for which he was appointed.

Judge Lawson Wills was first appointed in 2007 and for the past ten years has provided excellent service for the Snowmass Municipal Court. Judge Wills has no problem committing to a two year commitment as the Municipal Judge. Staff recommends that Council approve Resolution No. 02, Series of 2017 which provides for a two-year term expiring December 31, 2018

Financial Impact:

Compensation shall be \$8,100 annually, payable in twelve equal installments on the first of each month, a ski pass (value of \$1,299.00) and a TOSV parking pass(Gold pass value of \$500.00).

Council Options:

1. Approve
2. Modify
3. Deny

Staff Recommendation:

Approval

ATTACHMENTS:

Attachment A

Attachment A

	2015	2016
Cases Filed	53	62
Bench Warrants Pending	3	3
Bench Trial Pending	0	
Disposed Cases	56	65

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3 **TOWN OF SNOWMASS VILLAGE**
4 **TOWN COUNCIL**

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6 **RESOLUTION NO. 02**
7 **SERIES OF 2017**
8
9

10 **A RESOLUTION APPOINTING H. LAWSON WILLS AS MUNICIPAL JUDGE,**
11 **SETTING THE TERM OF OFFICE AND COMPENSATION.**
12

13 WHEREAS, Section 7.2 of the Home Rule Charter provides that the Town
14 Council will appoint a Municipal Judge and may reappoint the Municipal Judge for
15 subsequent terms; and
16

17 WHEREAS, due to excellent service as the Municipal Judge the Town Council
18 would like to reappoint H. Lawson Wills as Municipal Judge; and
19

20 NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of
21 Snowmass Village, Colorado:
22

23 Section One: Appointment

24 H. Lawson Wills is hereby appointed as Municipal Judge for the Town of
25 Snowmass Village.
26

27 Section Two: Term

28 The term shall commence January 1, 2017 and shall expire December 31, 2018
29

30 Section Three: Compensation

31 The rate of compensation shall be \$8,100.00 annually, payable in twelve equal
32 installments on the first of each month, a ski pass and a TOSV parking pass.
33

34 INTRODUCED, READ AND ADOPTED as amended by the Town Council of the
35 Town of Snowmass Village, Colorado on the 3rd day of January 2017 with a motion
36 made by Council Member _____ and a second made by Council Member _____ and
37 by a vote of ___ in favor to ___ opposed.
38

39
40 ATTEST:
41
42

TOWN OF SNOWMASS VILLAGE

43 _____
44 RHONDA B. COXON, Town Clerk
45
46

MARKEY BUTLER, Mayor

47
48 APPROVED AS TO FORM:
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51 _____
JOHN C.DRESSER, JR., Town Attorney

Town of Snowmass Village

Agenda Item Summary

Date of Meeting:

January 03, 2017

Agenda Item:

RESOLUTION NO. 03, SERIES OF 2017- A RESOLUTION APPOINTING MEMBERS TO THE, SNOWMASS ARTS ADVISORY BOARD, FINANCIAL ADVISORY BOARD, PART TIME RESIDENTS ADVISORY BOARD, CITIZENS GRANT REVIEW BOARD, ENVIRONMENTAL ADVISORY BOARD, PLANNING COMMISSION AND MARKETING, GROUP SALES AND SPECIAL EVENTS

Presented By: Rhonda B Coxon, Town Clerk

Background:

Section 8.3 of the Home Rule Charter states that members of all boards and commissions shall be appointed by the Town Council. The vacancies have been publicly posted and published.

The Town received the following applications for the open seats on the various boards listed below.

Snowmass Arts Advisory Board	Expires 01/19
<ul style="list-style-type: none">Two openings; 1 applicant applied	
Katherine M Bell	2yr term
Financial Advisory Board	Expires 1/19
<ul style="list-style-type: none">Four 2yr terms open; 4 applicants appliedOne 1yr term open; No applicants applied	
Shawn Gleason	2yr term
Gary Hartman	2yr term
Harry Andrews	2yr term
Greg C Smith	2yr term
Part Time Residents Advisory Board	Expires 1/20
<ul style="list-style-type: none">One Condo, One At Large open; 1 applicant for each position applied	
Robert Fike (Condo Owner)	3yr term
Nancy Shapiro (At Large)	3yr term
Citizens Grant Review Board	Expires 1/20
<ul style="list-style-type: none">Two 3yr, One 2yr open: One 3yr applicant applied	
Cindy Lamar	3yr term

Environmental Advisory Board	Expires 1/20
<ul style="list-style-type: none"> • Three openings; 3 applicants applied 	
Joseph Goodman	3yr term
Trevor Wagner	3yr term
Sarah Gruen	3yr term
Planning Commission	Expires 1/20
<ul style="list-style-type: none"> • Three openings; 3 applicants applied 	
James A Gustafson	3yr term
Doug Faurer	3yr term
Patrick J Keelty	3yr term
Marketing, Group Sales and Special Events	Expires 1/20
<ul style="list-style-type: none"> • One Retail, One ASC openings; 1 applicant for each applied 	
Tim McMahon (Retail)	3yr term
Christian Knapp (Aspen Skiing Company)	3yr term
Liquor Licensing Board	Expires 1/19
Two openings; No applicants applied	
Board of Appeals and Examiners	Expires 1/20
Two openings; No applicants applied	

Financial Impact:

N/A

Council Options:

1. Approve
2. Modify
3. Deny

Staff Recommendation:

Approval

ATTACHMENTS:

Applications Attached

1 TOWN OF SNOWMASS VILLAGE
2 TOWN COUNCIL

3
4 RESOLUTION NO. 03
5 SERIES OF 2017
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7 A RESOLUTION APPOINTING MEMBERS TO THE, SNOWMASS ARTS
8 ADVISORY BOARD, FINANCIAL ADVISORY BOARD, PART TIME
9 RESIDENTS ADVISORY BOARD, CITIZENS GRANT REVIEW BOARD,
10 ENVIRONMENTAL ADVISORY BOARD, PLANNING COMMISSION AND
11 MARKETING, GROUP SALES AND SPECIAL EVENTS
12

13 WHEREAS, Section 8.3 of the Home Rule Charter states that members of
14 all boards and commissions shall be appointed by the Town Council; and
15

16 WHEREAS, the terms of members on certain boards and commissions
17 have expired and resignations have been submitted; and
18

19 WHEREAS, vacancies have been publicly posted and published in
20 accordance with the terms and conditions of the Home Rule Charter; and
21

22 WHEREAS, the following citizens have submitted applications expressing
23 a desire to be appointed:
24

25 NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of
26 Snowmass Village, Colorado:
27

28 That the following citizens are hereby appointed to serve as follows:
29

<u>Section One:</u>	<u>Appointments and Terms</u>
Snowmass Arts Advisory Board	Expires 01/19
Katherine M Bell	2yr term
Financial Advisory Board	Expires 1/19
Shawn Gleason	2yr term
Gary Hartman	2yr term
Harry Andrews	2yr term
Greg C Smith	2yr term
Part Time Residents Advisory Board	Expires 1/20
Robert Fike (Condo Owner)	3yr term
Nancy Shapiro (At Large)	3yr term
Citizens Grant Review Board	Expires 1/20
Cindy Lamar	3yr term
Environmental Advisory Board	Expires 1/20
Joseph Goodman	3yr term
Trevor Wagner	3yr term

50	Sarah Gruen	3yr term
51		
52	Planning Commission	Expires 1/20
53	James A Gustafson	3yr term
54	Doug Faurer	3yr term
55	Patrick J Keelty	3yr term
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57	Marketing, Group Sales and Special Events	Expires 1/20
58	Tim McMahon (Retail)	3yr term
59	Christian Knapp (Aspen Skiing Company)	3yr term
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INTRODUCED, READ AND ADOPTED as amended by the Town Council of the Town of Snowmass Village, Colorado, on the 3th day of January 2017 with a motion made by Council Member _____ and seconded by Council Member _____ and by a vote of _____ in favor to _____ opposed.

TOWN OF SNOWMASS VILLAGE

MARKEY BUTLER, Mayor

ATTEST:

RHONDA B. COXON, Town Clerk

TOWN OF SNOWMASS VILLAGE
Application for Boards/Commission Position

11-28-16

- | | |
|--|---|
| <input type="checkbox"/> Board of Appeals and Examiners | <input type="checkbox"/> Liquor Licensing Authority |
| <input type="checkbox"/> Financial Advisory Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Citizens Grant Review Board | <input checked="" type="checkbox"/> Snowmass Art Advisory Board |
| <input type="checkbox"/> Marketing, Group Sales and Special Events | <input type="checkbox"/> Part Time Residents Advisory Board |
| <input type="checkbox"/> Environmental Advisory Board | |

Name: <i>Katherine M. Bell</i>	Home Phone: <i>970-948-7764</i> Email: <i>Kbell@andersonranch.org</i>
Physical Home Address: <i>432 Twining Flats Rd.</i> City: <i>Aspen, CO. 81611</i> ST. & ZIP:	Permanent Residence?: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If No, place of Permanent Residence
Mailing Address: <i>P.O. Box 3472</i> <i>Aspen, CO. 81612</i>	
Business Mailing Address: <i>P.O. Box 5598, Snowmass Vill., CO. 81615</i>	Office Phone: <i>970-923-3181 x204</i>
Employed With: <i>Anderson Ranch Arts Center</i>	Position: <i>Children's and Outreach program manager</i>

Are you Registered to Vote in Snowmass Village: Yes or No

List the Experience or Education which may qualify you for this position: *For the past 2 years, I have been an active member of the SAAB. I have been employed by Anderson Ranch for 4 years, in which time I have coordinated a variety of artistic projects, worked with the community artists.*

Why do you wish to be appointed to this position?
I would like to see through many of the projects initiated by the SAAB in the last 2 years including the new strategic art plan. I want to be involved with the snowmass community - a place I spent most of my time. I lastly, would like Anderson Ranch to have a voice on this board.

I acknowledge that I am familiar with the qualifications, duties and responsibilities of the position for which I am applying and, if appointed, I am ready, willing and able to take an oath as well as accepting the responsibilities and duties.

Katherine M. Bell
Applicant's Signature

11/22/16
Date

Return to: Town of Snowmass Village
Box 5010
Snowmass Village, CO 81615

TOWN OF SNOWMASS VILLAGE
Application for Boards/Commission Position

- | | |
|--|---|
| <input type="checkbox"/> Board of Appeals and Examiners | <input type="checkbox"/> Liquor Licensing Authority |
| <input checked="" type="checkbox"/> Financial Advisory Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Citizens Grant Review Board | <input type="checkbox"/> Snowmass Art Advisory Board |
| <input type="checkbox"/> Marketing, Group Sales and Special Events | <input type="checkbox"/> Part Time Residents Advisory Board |
| <input type="checkbox"/> Environmental Advisory Board | |

Name: <u>Shawn Gleason</u>	Home Phone:	Email: <u>sgleason00@gmail.com</u>
Physical Home Address: <u>42 Terrace Dr</u> City: <u>Snowmass Vls CO 81621</u> ST. & ZIP:	Permanent Residence?: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If No, place of Permanent Residence
Mailing Address: <u>PO Box 17094 81621</u>	Office Phone: <u>970-273-3100</u>	
Business Mailing Address: <u>Same</u>	Position: <u>CFO</u>	
Employed With: <u>The Romero Group, LLC</u>		

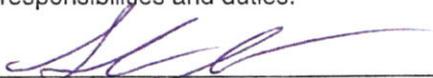
Are you Registered to Vote in Snowmass Village: Yes or No

List the Experience or Education which may qualify you for this position:

BA in Accounting
20+ Years Business experience.

Why do you wish to be appointed to this position? I Love serving the FAB.

I acknowledge that I am familiar with the qualifications, duties and responsibilities of the position for which I am applying and, if appointed, I am ready, willing and able to take an oath as well as accepting the responsibilities and duties.


Applicant's Signature

12/14/2016
Date

Return to: Town of Snowmass Village
Box 5010
Snowmass Village, CO 81615

TOWN OF SNOWMASS VILLAGE
Application for Boards/Commission Position

12/18/16
REC'D

- | | |
|--|---|
| <input type="checkbox"/> Board of Appeals and Examiners | <input type="checkbox"/> Liquor Licensing Authority |
| <input checked="" type="checkbox"/> Financial Advisory Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Citizens Grant Review Board | <input type="checkbox"/> Snowmass Art Advisory Board |
| <input type="checkbox"/> Marketing, Group Sales and Special Events | <input type="checkbox"/> Part Time Residents Advisory Board |
| <input type="checkbox"/> Environmental Advisory Board | |

Name: <u>GARY HARTMAN</u>	Home Phone: <u>922 0403</u> Email: <u>GARY.HARTMAN@GMAIL.COM</u>
Physical Home Address: <u>85 STELLAR LANE</u> City: <u>SMV</u> ST. & ZIP: <u>CO 81615</u>	Permanent Residence?: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If No, place of Permanent Residence
Mailing Address: <u>PO BOX 17119</u>	
Business Mailing Address: <u>PO BOX 5493 SMV CO 81615</u>	Office Phone: <u>963-2899</u>
Employed With: <u>INSPIRED SPECIMEN PRODUCTS</u>	Position: <u>PARTNER</u>

Are you Registered to Vote in Snowmass Village: Yes or No

List the Experience or Education which may qualify you for this position:

40+ YEARS BUSINESS EXPERIENCE
8 YEARS ON FAB
MBA FINANCE

Why do you wish to be appointed to this position?

WHY STOP NOW?
I ENJOY PARTICIPATING & CONTRIBUTING

I acknowledge that I am familiar with the qualifications, duties and responsibilities of the position for which I am applying and, if appointed, I am ready, willing and able to take an oath as well as accepting the responsibilities and duties.

Gary Hartman
Applicant's Signature

12/16/16
Date

Return to: Town of Snowmass Village
Box 5010
Snowmass Village, CO 81615

11/15/16

TOWN OF SNOWMASS VILLAGE

Application for Boards/Commission Position

- Board of Appeals and Examiners
- Financial Advisory Board
- Citizens Grant Review Board
- Marketing, Group Sales and Special Events
- Environmental Advisory Board
- Liquor Licensing Authority
- Planning Commission
- Snowmass Art Advisory Board
- Part Time Residents Advisory Board

Name: HARRY ANDREWS	Home Phone: (970) 922-0399 Email: harry_andrews@COMCAST.net
Physical Home: Address: 712 BURNT MTN DR City: SNOWMASS VILLAGE, CO 81615 ST. & ZIP:	Permanent Residence?: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If No, place of Permanent Residence
Mailing Address: P.O. Box 6637	
Business Mailing Address: SAME	Office Phone:
Employed With: RETIRED	Position:

Are you Registered to Vote in Snowmass Village: Yes or No

List the Experience or Education which may qualify you for this position: **Ph.D. EB, MS, BS**
PROFESSOR 1968-1979-USC USC USC STANFORD
START UP CO 1979-1985
3M career 1980-2001
(EXECUTIVE VICE PRESIDENT)

Why do you wish to be appointed to this position?
Have held the position for a couple of cycles. Am proud of the conservative financial management of the town.

I acknowledge that I am familiar with the qualifications, duties and responsibilities of the position for which I am applying and, if appointed, I am ready, willing and able to take an oath as well as accepting the responsibilities and duties.

Harry C Andrew
Applicant's Signature

11-11-16
Date

Return to: Town of Snowmass Village
 Box 5010
 Snowmass Village, CO 81615

TOWN OF SNOWMASS VILLAGE

Application for Boards/Commission Position

- | | |
|--|--|
| <input type="checkbox"/> Board of Appeals and Examiners
<input checked="" type="checkbox"/> Financial Advisory Board
<input type="checkbox"/> Citizens Grant Review Board
<input type="checkbox"/> Marketing, Group Sales and Special Events
<input type="checkbox"/> Environmental Advisory Board | <input type="checkbox"/> Liquor Licensing Authority
<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Snowmass Art Advisory Board
<input type="checkbox"/> Part Time Residents Advisory Board |
|--|--|

Name: <i>GREG C. SMITH</i>	Home Phone: <i>970-922-0389</i> Email: <i>GCSMITH17@YAHOO.COM</i>
Physical Home Address: <i>362 OAK RIDGE RD.</i> City: <i>SNOWMASS VILLAGE, CO.</i> ST. & ZIP: <i>81615-6454</i>	Permanent Residence?: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If No, place of Permanent Residence
Mailing Address: <i>P.O. BOX 6454</i>	Office Phone:
Business Mailing Address:	Office Phone:
Employed With: <i>GREG C. SMITH, LLC</i>	Position: <i>CONSULTANT</i>

Are you Registered to Vote in Snowmass Village: Yes or No

List the Experience or Education which may qualify you for this position: *RETIRED VICE CHAIRMAN, FORD MOTOR COMPANY. I HAVE SERVED ON NUMEROUS BOARDS OF DIRECTORS AND CURRENTLY CHAIR TO AUDIT COMMITTEES. I AM ALSO ON THE BOARD OF CHALLENGE ASPEN. I HAVE RECENTLY BEEN NAMED ONE OF THE TOP 100 DIRECTORS IN AMERICA BY THE NATIONAL ASSOC. OF CORP. DIRECTORS.*

(I'VE ATTACHED A SHORT RESUME)

Why do you wish to be appointed to this position? *I AM NOW EXPERIENCED WITH FAB AND BELIEVE SERVING ON IT IS A GOOD WAY TO SUPPORT OUR LOCAL COMMUNITY.*

I acknowledge that I am familiar with the qualifications, duties and responsibilities of the position for which I am applying and, if appointed, I am ready, willing and able to take an oath as well as accepting the responsibilities and duties.

Greg C. Smith
 Applicant's Signature

11/9/16
 Date

Return to: Town of Snowmass Village
 Box 5010
 Snowmass Village, CO 81615

Greg C. Smith

Greg C. Smith is the retired vice chairman of Ford Motor Company. In this position, Mr. Smith was responsible for corporate strategy and staffs, including human resources and labor affairs, information technology, and automotive strategy. During his career at Ford, Mr. Smith ran several major business units and had extensive experience in financial services, marketing and sales, and engineering and product development.

Mr. Smith is the principal of Greg C. Smith, LLC, a consulting firm. He currently serves on the boards of Lear Corporation and Penske Corporation and chairs both audit committees. He also serves on the board of Challenge Aspen, a nonprofit. He formerly served on the boards of Solutia Inc., Fannie Mae, and numerous nonprofits, foundations and advisory boards. He also is a former chairman of the American Financial Services Association, and currently serves as the chairman of the Financial Advisory Board of the Town of Snowmass Village, where he lives. Mr. Smith also is a member of NACD's Risk Oversight Advisory Council.

Mr. Smith has been a guest lecturer at several universities, including the University of Michigan, Eastern Michigan University, and the United States Air Force Academy.

Mr. Smith holds a Bachelor of Science degree in Mechanical Engineering from Rose Hulman Institute of Technology and has an MBA from Eastern Michigan University.

Rhonda Coxon

From: noreply@civicplus.com
Sent: Wednesday, November 16, 2016 10:48 AM
To: Rhonda Coxon; Travis Elliott
Subject: Online Form Submittal: Application for Boards and Commissions

Application for Boards and Commissions

Board or Commission for which you are applying Part-Time Residents Advisory Board

Applicant Name	Robert Fike
Home Phone	484-686-6607
Email Address	rfike@aol.com
Physical Address	705 Village Ave
City	Collegeville
State	PA
Zip	19426
Mailing Address	same
City	<i>Field not completed.</i>
State	<i>Field not completed.</i>
Zip	<i>Field not completed.</i>
Are you a permanent resident?	No
If no, what is your place of permanent residence?	Collegeville, PA
Business Address	NA
City	<i>Field not completed.</i>
State	<i>Field not completed.</i>
Zip	<i>Field not completed.</i>
Business Phone	<i>Field not completed.</i>

Employed With	<i>Field not completed.</i>
Position	<i>Field not completed.</i>
Are you registered to vote in Snowmass Village?	No
List your experience or education that qualify you for this position	I have been an active PTRAB member for several years. I have owned a condo in SMV since 1992, and currently serve on TOV's HOA Board.
Why do you wish to be appointed to this position?	The SMV visitor's view needs to be represented as we continue toward making SMV the best it can be. Examples include visitor friendly information regarding: trails and transportation, activities and events available in the upper Roaring Fork Valley, etc.
<p>Acknowledgement</p> <p><i>I acknowledge that I am familiar with the qualifications, duties, and responsibilities of the position for which I am applying and, if appointed, I am ready, willing, and able to take an oath as well as accept the responsibilities and duties.</i></p>	
Applicant E-Signature	Robert R. Fike
Date	11/16/2016

By entering your name above, you understand that an electronic signature is taking place and you intend to be bound by and authenticate this electronic record and attest to the statements contained within, and that you understand that submitting another individual's electronic signature or attesting to false statements in an electronic record is a false statement and may constitute other crimes such as perjury, theft, attempted theft, criminal mischief, forgery, criminal impersonation, scheme to defraud or criminal use of a computer; or other criminal offenses under state, municipal, or federal law.

Email not displaying correctly? [View it in your browser.](#)

Rhonda Coxon

From: noreply@civicplus.com
Sent: Thursday, December 01, 2016 8:19 PM
To: Rhonda Coxon; Travis Elliott
Subject: Online Form Submittal: Application for Boards and Commissions

Application for Boards and Commissions

Board or Commission for which you are applying Part-Time Residents Advisory Board

Applicant Name	Nancy Shapiro
Home Phone	248-760-1868
Email Address	Xtremmom@gmail.com
Physical Address	194 Antler Ridge Lane
City	Snowmass Village
State	CO
Zip	81615
Mailing Address	PO Box 5360
City	Snowmass Village
State	CO
Zip	81615
Are you a permanent resident?	No
If no, what is your place of permanent residence?	Sarasota, Florida
Business Address	<i>Field not completed.</i>
City	<i>Field not completed.</i>
State	<i>Field not completed.</i>
Zip	<i>Field not completed.</i>
Business Phone	<i>Field not completed.</i>

Employed With	<i>Field not completed.</i>
Position	<i>Field not completed.</i>
Are you registered to vote in Snowmass Village?	No
List your experience or education that qualify you for this position	I have sat on this board since 2012 and have been chair person for the past three years.
Why do you wish to be appointed to this position?	I wish to be reappointed, my desire to be a leader and advocate for the part time residents is still an interest.
Acknowledgement	<i>I acknowledge that I am familiar with the qualifications, duties, and responsibilities of the position for which I am applying and, if appointed, I am ready, willing, and able to take an oath as well as accept the responsibilities and duties.</i>
Applicant E-Signature	Nancy Shapiro
Date	12/1/2016

By entering your name above, you understand that an electronic signature is taking place and you intend to be bound by and authenticate this electronic record and attest to the statements contained within, and that you understand that submitting another individual's electronic signature or attesting to false statements in an electronic record is a false statement and may constitute other crimes such as perjury, theft, attempted theft, criminal mischief, forgery, criminal impersonation, scheme to defraud or criminal use of a computer; or other criminal offenses under state, municipal, or federal law.

Email not displaying correctly? [View it in your browser.](#)

TOWN OF SNOWMASS VILLAGE
Application for Boards/Commission Position

- | | |
|--|---|
| <input type="checkbox"/> Board of Appeals and Examiners | <input type="checkbox"/> Liquor Licensing Authority |
| <input type="checkbox"/> Financial Advisory Board | <input type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> Citizens Grant Review Board | <input type="checkbox"/> Snowmass Art Advisory Board |
| <input type="checkbox"/> Marketing, Group Sales and Special Events | <input type="checkbox"/> Part Time Residents Advisory Board |
| <input type="checkbox"/> Environmental Advisory Board | |

Name: <u>Cindy Lamar</u>	Home Phone: <u>9703790874</u> Email: <u>SKIingsin@aol.com</u>
Physical Home Address: <u>233 Stellar Lane</u> City: <u>POBox 5111</u> ST. & ZIP: <u>Snowmass Village, CO 81615</u>	Permanent Residence?: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If No, place of Permanent Residence
Mailing Address: <u>POBox 5111, Snowmass Village, CO 81615</u>	
Business Mailing Address: <u>Same</u>	Office Phone: <u>—</u>
Employed With: <u>Self</u>	Position: <u>—</u>

Are you Registered to Vote in Snowmass Village: Yes or No

List the Experience or Education which may qualify you for this position:
I wrote grants when practicing law & am a long time local. I am interested in helping my community.

Why do you wish to be appointed to this position?
I think that I would be a very good fit given my long time ties to the community; & grant writing experience!

I acknowledge that I am familiar with the qualifications, duties and responsibilities of the position for which I am applying and, if appointed, I am ready, willing and able to take an oath as well as accepting the responsibilities and duties.

Cyndi L. Lamar
Applicant's Signature

11/8/16
Date

Return to: Town of Snowmass Village
Box 5010
Snowmass Village, CO 81615

Barb Peckler

From: Travis Elliott
Sent: Tuesday, December 27, 2016 8:30 AM
To: Barb Peckler
Subject: FW: Online Form Submittal: Application for Boards and Commissions

Here's one more application for the EAB. Now I think we're full, if Kelly remains on the Board.

Travis

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Sunday, December 25, 2016 8:22 PM
To: Rhonda Coxon <rcoxon@tosv.com>; Travis Elliott <TElliott@tosv.com>
Subject: Online Form Submittal: Application for Boards and Commissions

Application for Boards and Commissions

Board or Commission for which you are applying Environmental Advisory Board

Applicant Name Joseph Goodman

Home Phone 4046442890

Email Address Jng316@gmail.com

Physical Address 28 valley view ln

City Snowmass village

State Co

Zip 81615

Mailing Address Same

City *Field not completed.*

State *Field not completed.*

Zip *Field not completed.*

Are you a permanent resident? Yes

If no, what is your place of permanent residence? *Field not completed.*

Business Address	NA
City	<i>Field not completed.</i>
State	<i>Field not completed.</i>
Zip	<i>Field not completed.</i>
Business Phone	<i>Field not completed.</i>
Employed With	Rocky Mountain Institute
Position	Principal
Are you registered to vote in Snowmass Village?	Yes
List your experience or education that qualify you for this position	Ph.D. Architecture Masters Mexhanical engineering Sustainability consultant Expertise in renewable energy and energy efficiency, water treatment, buildings.
Why do you wish to be appointed to this position?	Collaborate with other residents to sustain the environmental attributes of snowmass village that we all cherish and with to see in tact for future generations
<p>Acknowledgement</p> <p><i>I acknowledge that I am familiar with the qualifications, duties, and responsibilities of the position for which I am applying and, if appointed, I am ready, willing, and able to take an oath as well as accept the responsibilities and duties.</i></p>	
Applicant E-Signature	Joseph
Date	12-25-16

By entering your name above, you understand that an electronic signature is taking place and you intend to be bound by and authenticate this electronic record and attest to the statements contained within, and that you understand that submitting another individual's electronic signature or attesting to false statements in an electronic record is a false statement and may constitute other crimes such as perjury, theft, attempted theft, criminal mischief, forgery, criminal impersonation, scheme to defraud or criminal use of a computer; or other criminal offenses under state, municipal, or federal law.

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Employed With	Alpine Bank
Position	Customer Service Representative
Are you registered to vote in Snowmass Village?	No
List your experience or education that qualify you for this position	Bachelor of Science in Natural Resource Tourism from Colorado State University Green Team Representative for the Snowmass Village Alpine Bank
Why do you wish to be appointed to this position?	Since a very young age I have been very passionate about issues regarding our environment. My passion and knowledge continued into college, where many of my classes focused on sustainable business practices in the tourism industry specifically. I have been slightly removed from the thought process of the environment since graduating from college in 2008, but I am eager to be involved once again. I feel that through my studies in college, passion for the environment, and position at Alpine Bank, I would be a positive addition to the Environmental Advisory Board.

Acknowledgement

I acknowledge that I am familiar with the qualifications, duties, and responsibilities of the position for which I am applying and, if appointed, I am ready, willing, and able to take an oath as well as accept the responsibilities and duties.

Applicant E-Signature Trevor Wagner

Date 12/06/2016

By entering your name above, you understand that an electronic signature is taking place and you intend to be bound by and authenticate this electronic record and attest to the statements contained within, and that you understand that submitting another individual's electronic signature or attesting to false statements in an electronic record is a false statement and may constitute other crimes such as perjury, theft, attempted theft, criminal mischief, forgery, criminal impersonation, scheme to defraud or criminal use of a computer; or other criminal offenses under state, municipal, or federal law.

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Employed With	CORE
Position	Energy Programs Specialist
Are you registered to vote in Snowmass Village?	No
List your experience or education that qualify you for this position	As the Energy Programs Specialist at CORE I am uniquely positioned to support the EAB. We at CORE work to educate, inspire, and enact sustainability projects throughout the Roaring Fork Valley. Through our network we are positioned to connect Snowmass to regional efforts, and inform regional partners about Snowmass' accomplishments, thereby fostering regional climate action.
Why do you wish to be appointed to this position?	We are at a critical point to act on climate. I am interested in helping to support the EAB's environmental stewardship and sustainability efforts. The Town of Snowmass Village has been a key player in advancing carbon reduction projects, and it would be an honor to contribute to the EAB's efforts.
<p>Acknowledgement</p> <p><i>I acknowledge that I am familiar with the qualifications, duties, and responsibilities of the position for which I am applying and, if appointed, I am ready, willing, and able to take an oath as well as accept the responsibilities and duties.</i></p>	
Applicant E-Signature	Sarah Gruen
Date	12/08/2016

By entering your name above, you understand that an electronic signature is taking place and you intend to be bound by and authenticate this electronic record and attest to the statements contained within, and that you understand that submitting another individual's electronic signature or attesting to false statements in an electronic record is a false statement and may constitute other crimes such as perjury, theft, attempted theft, criminal mischief, forgery, criminal impersonation, scheme to defraud or criminal use of a computer; or other criminal offenses under state, municipal, or federal law.

Email not displaying correctly? [View it in your browser.](#)

TOWN OF SNOWMASS VILLAGE

Application for Boards/Commission Position

- | | |
|--|---|
| <input type="checkbox"/> Board of Appeals and Examiners
<input type="checkbox"/> Financial Advisory Board
<input type="checkbox"/> Citizens Grant Review Board
<input type="checkbox"/> Marketing, Group Sales and Special Events | <input type="checkbox"/> Liquor Licensing Authority
<input checked="" type="checkbox"/> Planning Commission
<input type="checkbox"/> Snowmass Art Advisory Board
<input type="checkbox"/> Part Time Residents Advisory Board |
|--|---|

Name: James A. Gustafson	Home Phone: 923-3639
Physical Home Address: 81 North Ridge Lane City: Snowmass Village, CO 81615 ST. & ZIP:	Permanent Residence?: Yes <input checked="" type="checkbox"/> No
Mailing Address: P.O. Box 6067	If No, place of Permanent Residence:
Business Mailing Address: 234 E. Hopkins, Aspen, CO 81611	Office Phone: 925-3383
Employed With: Caudill Gustafson & Assoc. Architects, P.C.	Position: President

Are you Registered to Vote in Snowmass Village: Yes or No

- List the Experience or Education which may qualify you for this position:
- Homeowner and Resident of Snowmass Village since 1976.
 - Resident of Roaring Fork Valley since 1970.
 - Membership and participation in several Snowmass Village organizations, such as: Homeowner's Association Board of Directors, Snowmass Village Rotary Club, Design Review Committee, etc. (See Resume).
 - Professional training in planning & architecture as well as Bd. of Appeals (Building Code Experience).
 - Many years of prior experience on the Snowmass Village Planning Commission.

Why do you wish to be appointed to this position?: My motivation for seeking this appointment, which I realize is a substantial time commitment, is primarily related to my role as resident and business-person within the community. As someone raising a family in Snowmass Village and expecting to live here for many years to come, I am concerned about the impacts of development and the quality of life within the Village. I believe that I recognize the very special qualities of our Village and Valley, which should be maintained and enhanced. And, as a business owner, I recognize the importance of maintaining a vital and quality resort. My objective is to contribute to a process that leads to the planning and further development of the Village in a positive way, while attempting to balance the many concerns and issues which we face.

I acknowledge that I am familiar with the qualifications, duties and responsibilities of the position for which I am applying and, if appointed, I am ready, willing and able to take an oath as well as accepting the responsibilities and duties.

James A. Gustafson
Applicant's Signature

12/21/16
Date

Return to: Rhonda B. Coxon, CMC, Town Clerk, Town of Snowmass Village, Box 5010, Snowmass Village, CO 81615,

James A. Gustafson, ncarb

James A. Gustafson NCARB, President of **Caudill Gustafson & Associates**, joined the firm in 1970 and has been the Managing Principal since 1980. He has broad experience in the management of large-scale design and construction projects of a Public/Institutional and Resort/Hospitality nature in the Rocky Mountain region as well as Internationally. Mr. Gustafson has served as Project Architect, Project Manager or Principal-in-Charge for over two hundred of the firm's most significant projects over the past thirty-five years. These facilities have received more than fifty Architectural Design Awards. Since 2002, he has also served as a President of **Z-Group Architects**.

Mr. Gustafson has been actively involved in a wide range of recent building programs including major Educational, Conference & Hotel facilities in the United States as well as in Asia, Russia, & elsewhere. In addition to basic Architectural/ Engineering services, these projects have included substantial Programming and Planning activity for many multi-faceted building complexes, which have incorporated phased and fast-tracked construction. He has also remained very active in Community and Professional affairs.

PERSONAL:

- Born:** ▶ Oak Park, Illinois - November 12, 1943
Married: ▶ *Mary Brent Childers* - May 30, 1970
Children: ▶ *Britta Anne Gustafson* - April 13, 1978
▶ *Kalli Anelia Gustafson* - July 20, 1981
▶ *Sonya Marie Gustafson* - November 15, 1983

EDUCATION:

University of Illinois:

- ▶ Undergraduate Division: Chicago, Navy Pier 1961-1964
- ▶ Champaign/Urbana: 1964 -1966
- ▶ Bachelor of Architecture: 1966
- ▶ Continuing Education Programs: 1975 - Present

REGISTRATION:

Colorado License: B-1062 - 1975 (by Examination)

- ▶ NCARB (National Council of Architectural Registration Boards) Certificate No. 29,754

PROFESSIONAL & CIVIC ACTIVITIES:

- ▶ *Society of American Registered Architects*
- ▶ *American Institute of Architects*, Colorado Society of Architects
- ▶ *Council of Educational Facility Planners*, International - Member.
- ▶ *Aspen School District RE-1*, Accountability Committee - Past Member
- ▶ *Snowmass Village Planning Commission* - Member & Past Chairman.
- ▶ *Snowmass Architectural Design Control Committee* - Architect.
- ▶ *Colorado Mountain College* - Past Community Advisory Committee Member.
- ▶ *Value Analysis/Value Engineering Workshop/Seminar* - Graduate.
- ▶ *International Day-Lighting Conference* - Phoenix.
- ▶ *International Resort Conference* - Tokyo.
- ▶ *American Society of Landscape Architects* - Merit Award Recipient
- ▶ *American Planning Association* - Past Member.
- ▶ *National Trust for Historic Preservation* - Member.
- ▶ *Construction Specifications Institute* - Member.
- ▶ *National Fire Protection Association* - Member.
- ▶ *Snowmass Homeowner's Assn.* Bd. of Directors - Past Vice President.
- ▶ *Colorado Mountain College Foundation* - Bd. of Directors, Past Member.
- ▶ *Who's Who in American Education* and *Who's Who in The West*.
- ▶ *Aspen Community Service Award* - Recipient for Six years
- ▶ *Aspen/Japan Sister City Committee* - Past Member.
- ▶ *Aspen Japan Institute, Ltd.* - Board of Directors.
- ▶ *Japan America Society*, Denver Chapter - Bd. of Directors, Past Member
- ▶ *Sister City Housing, Inc.* - Board of Directors, Past Member.
- ▶ *Bi-National Mountain Resort Conference*: Kiroro, Japan - Speaker

- ▶ *Keynote Speaker - International Symposium on Highlands Resorts*
Aso Region, Kumamoto Prefecture - Kyushu, Japan
- ▶ *AIA Committee on Architecture for Education - Member.*
- ▶ *Snowmass Board of Examiners & Appeals - Member & Past Chairman*
- ▶ *Aspen Valley Medical Foundation - Past Member.*
- ▶ *American Arbitration Association - Panel Member.*
- ▶ *Rotary International - Snowmass Village - International Committee Chairman*

**PROFESSIONAL
EXPERIENCE:**

Z-GROUP ARCHITECTS, P.C. President: 2002 - Present

CAUDILL GUSTAFSON & ASSOC. ARCHITECTS, P.C: 1980 - Present

President: 1984-Present

Comprehensive General Architectural Practice located in Aspen with a Staff of up to 23, including 15 Registered Architects. **Major Projects include:**

- ▶ **Over 75 major Educational Projects**
 - ▶ 30 Higher Education Facility Projects
 - ▶ 25 Secondary School Projects
 - ▶ 25 Elementary School Projects
- ▶ **Over 100 Public & Commercial Projects**
 - ▶ 30 Resort/Hospitality Projects
 - ▶ 30 Government Projects
 - ▶ 30 Housing Complex Projects
 - ▶ 25 Health Care & Service Projects
- ▶ **Over 50 Residential Projects**
- ▶ **Over 20 International Projects** in **Japan**, and elsewhere in **Asia & Russia**

Managing Partner: 1980-1983

Awards: 1980-Present

- ▶ **Over 50 Architectural Awards** - participation as Principle-in-Charge, Project Architect, and Design Team Member.

CAUDILL ASSOCIATES, ARCHITECTS: 1971-1979

- ▶ **Chief Architect/Office Manager:** 1978-1979
 - ▶ Project Architect: 1975-1978
 - ▶ Job Captain: 1972-1974
 - ▶ Designer/Drafter: 1971-1972

ASPEN INTERNATIONAL PROPERTIES: 1970

- ▶ **Architectural Model Maker, Assistant Designer**
 - ▶ Aspen Wildcat Project

**MILITARY
SERVICE:**

U.S. ARMY CORPS of ENGINEERS: 1966 - 1969

- ▶ **1st Lieutenant** - with Honorable Discharge in 1969
 - ▶ Basic & Advanced Engineer Training, Ft. Leonard Wood, MO: 1966
- ▶ **Officers Candidate School (OCS)** - Ft. Belvoir, VA: 1967
 - ▶ Combat Engineers - Graduate as 2nd Lieutenant
- ▶ **Asst. Master Planner** - Post Engineer's Office, Fort Carson, CO: 1967
- ▶ **Platoon Leader** - 7th Combat Engr. Battalion, 5th Infantry Division: 1968
 - ▶ Officer's Vehicle Maintenance School
 - ▶ Officer's Chemical Biological Radiological (CBR) War School
- ▶ **Mekong Delta - Assistant Area Engineer:** 1968 - 1969
- ▶ **IV Corps - Base Development Officer:** 1968 - 1969
 - ▶ City of Can Tho, Republic of South Vietnam
- ▶ **Project Supervisor** - 213th Engineer Detachment (USAECAV): 1968-1969
 - ▶ Officer-in-Charge for Construction of a 200-Man Special Forces Compound at Village of Cao Lanh on the Cambodian Border
 - ▶ Installation of Support Facilities for 2 & 4-Man MACV Advisory Teams located throughout Mekong Delta & IV Corps Sector
- ▶ **Bronze Star Medal** - Service in Republic of South Vietnam: 1968 - 1969

TOWN OF SNOWMASS VILLAGE
Application for Boards/Commission Position

11/14/16

- | | |
|--|---|
| <input type="checkbox"/> Board of Appeals and Examiners | <input type="checkbox"/> Liquor Licensing Authority |
| <input type="checkbox"/> Financial Advisory Board | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Citizens Grant Review Board | <input type="checkbox"/> Snowmass Art Advisory Board |
| <input type="checkbox"/> Marketing, Group Sales and Special Events | <input type="checkbox"/> Part Time Residents Advisory Board |
| <input type="checkbox"/> Environmental Advisory Board | |

Name: DOUG FAURER	Home Phone: 379-2502 Email: dfaurer@alpineproperty.com
Physical Home: Address: 335 MEADOW RD City: SNOWMASS VILLAGE ST. & ZIP: CO 81615	Permanent Residence?: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If No, place of Permanent Residence
Mailing Address: P.O. Box 5401 SMV CO 81615	
Business Mailing Address: P.O. Box 6398 SMV CO 81615	Office Phone: 923-5860
Employed With: ALPINE PROPERTY MANAGEMENT	Position: PRESIDENT / PARTNER

Are you Registered to Vote in Snowmass Village: Yes or No

List the Experience or Education which may qualify you for this position:
Have served on Planning Commission since 1999, including 3 years as chair person. I've owned and operated a property management company in Snowmass Village for 13.5 years and have called Snowmass my home for 50 years.

Why do you wish to be appointed to this position? A personal desire to volunteer my time towards an important community need. I have a good understanding of the views and concerns of our second home owners. I'd like to continue to apply what I've learned during my time on the Planning Commission towards the next round of development discussions coming before the town.

I acknowledge that I am familiar with the qualifications, duties and responsibilities of the position for which I am applying and, if appointed, I am ready, willing and able to take an oath as well as accepting the responsibilities and duties.

Doug Faurer
Applicant's Signature

11/10/16
Date

Return to: Town of Snowmass Village
Box 5010
Snowmass Village, CO 81615

TOWN OF SNOWMASS VILLAGE
Application for Boards/Commission Position

11/28/16

- | | |
|--|---|
| <input type="checkbox"/> Board of Appeals and Examiners | <input type="checkbox"/> Liquor Licensing Authority |
| <input type="checkbox"/> Financial Advisory Board | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Citizens Grant Review Board | <input type="checkbox"/> Snowmass Art Advisory Board |
| <input type="checkbox"/> Marketing, Group Sales and Special Events | <input type="checkbox"/> Part Time Residents Advisory Board |
| <input type="checkbox"/> Environmental Advisory Board | |

Name: PATRICK J KEELY	Home Phone: 923-1825 Email: PATRICK@KEELYCONSTRUCTION.COM
Physical Home Address: 10 BRIDLEPATH LN City: SMV CO 81615 ST. & ZIP:	Permanent Residence?: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If No, place of Permanent Residence
Mailing Address:	
Business Mailing Address: 204 PARK AVE UNIT 1-K BASALT CO	Office Phone: 970 927 6472
Employed With: KEELY CONSTRUCTION INC	Position:

Are you Registered to Vote in Snowmass Village: Yes or No

List the Experience or Education which may qualify you for this position:

HAVE OWNED AND OPERATED A CONSTRUCTION COMPANY IN THE VALLEY FOR 30 YEARS

3 YEARS ON PLANNING COMMISSION

Why do you wish to be appointed to this position?

THE PLANNING COMMISSION SHOULD HAVE A CONTRACTOR ON IT.

THANK YOU PATRICK

I acknowledge that I am familiar with the qualifications, duties and responsibilities of the position for which I am applying and, if appointed, I am ready, willing and able to take an oath as well as accepting the responsibilities and duties.


Applicant's Signature

11/27/16
Date

Return to: Town of Snowmass Village
Box 5010
Snowmass Village, CO 81615

Rhonda Coxon

From: noreply@civicplus.com
Sent: Monday, December 05, 2016 12:18 PM
To: Rhonda Coxon; Travis Elliott
Subject: Online Form Submittal: Application for Boards and Commissions

Application for Boards and Commissions

Board or Commission for which you are applying Marketing, Group Sales, & Special Events Board

Applicant Name	Tim
Home Phone	9703063153
Email Address	inclinetim@comcast.net
Physical Address	407 E Sopris Dr
City	Basalt
State	CO
Zip	81621
Mailing Address	PO BOX 3568
City	Basalt
State	CO
Zip	81621
Are you a permanent resident?	Yes
If no, what is your place of permanent residence?	<i>Field not completed.</i>
Business Address	#1 Snowmass Mall
City	Snowmass Village
State	CO
Zip	81615
Business Phone	9709234726

Employed With	Incline Ski and Board Shop
Position	Owner
Are you registered to vote in Snowmass Village?	No
List your experience or education that qualify you for this position	Current board member. Business owner since 2005. MBA from University of Denver 2010.
Why do you wish to be appointed to this position?	As a small business owner, I can provide perspective for the many challenges facing the marketing and group sales departments.
<p>Acknowledgement</p> <p><i>I acknowledge that I am familiar with the qualifications, duties, and responsibilities of the position for which I am applying and, if appointed, I am ready, willing, and able to take an oath as well as accept the responsibilities and duties.</i></p>	
Applicant E-Signature	Tim McMahon
Date	12/5/16

By entering your name above, you understand that an electronic signature is taking place and you intend to be bound by and authenticate this electronic record and attest to the statements contained within, and that you understand that submitting another individual's electronic signature or attesting to false statements in an electronic record is a false statement and may constitute other crimes such as perjury, theft, attempted theft, criminal mischief, forgery, criminal impersonation, scheme to defraud or criminal use of a computer; or other criminal offenses under state, municipal, or federal law.

Email not displaying correctly? [View it in your browser.](#)

TOWN OF SNOWMASS VILLAGE

Application for Boards/Commission Position

- | | |
|--|--|
| <input type="checkbox"/> Board of Appeals and Examiners
<input type="checkbox"/> Financial Advisory Board
<input type="checkbox"/> Citizens Grant Review Board
<input checked="" type="checkbox"/> Marketing, Group Sales and Special Events
<input type="checkbox"/> Environmental Advisory Board | <input type="checkbox"/> Liquor Licensing Authority
<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Snowmass Art Advisory Board
<input type="checkbox"/> Part Time Residents Advisory Board |
|--|--|

Name: Christian Knapp	Home Phone: 970-331-3141 Email: Cknapp@aspensnowmass.com
Physical Home: 85 Riverdown Dr. Address: Aspen CO, 81611 Mailing Address:	Permanent Residence?: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If No, place of Permanent Residence
Business Mailing Address: PO Box 1248, Aspen, CO 81612	Office Phone: 970-300-7010
Employed With: Aspen Skiing Company	Position: Marketing

Are you Registered to Vote in Snowmass Village: Yes or No

List the Experience or Education which may qualify you for this position: 20 Year ski resort marketing professional, currently the VP of Marketing for Aspen Skiing Company.

Why do you wish to be appointed to this position? Vested interest in the long term success of Snowmass, ongoing collaboration with Snowmass Tourism, and working knowledge of current marketing strategy and initiatives to drive incremental visitors to Aspen Snowmass.

I acknowledge that I am familiar with the qualifications, duties and responsibilities of the position for which I am applying and, if appointed, I am ready, willing and able to take an oath as well as accepting the responsibilities and duties.

12-5-2016
 Applicant's Signature Date

Return to: Town of Snowmass Village

Town of Snowmass Village
Agenda Item Summary

January 3, 2017

Agenda Item:

RESOLUTION NO. 4, SERIES OF 2017: A RESOLUTION ACTING ON APPLICANT'S REQUESTED WAIVERS AND DEFERRALS OF CERTAIN DATA AND/OR MATERIAL SUBMISSION REQUIREMENTS IN SECTION 16A-5-340(c)(2) OF THE MUNICIPAL CODE PERTAINING TO THE PROPOSED ENCLAVE MAJOR PLANNED UNIT DEVELOPMENT (PUD) AMENDMENT PRELIMINARY PLAN APPLICATION TO DETERMINE IF THE APPLICATION IS COMPLETE FOR THE PURPOSES OF BEGINNING THE PROCESS OF FORMAL REFERRAL AND THE EVALUATION REVIEW OF THE APPLICATION PURSUANT TO SECTIONS 16A-5-340 (IN PARTICULAR SUBSECTIONS (d) AND (e)), AND 16A-5-50(a), 'DETERMINATION OF COMPLETENESS,' OF THE MUNICIPAL CODE.

Presented By:

Julie Ann Woods, Community Development Director FAICP/MLA; and
Jim Wahlstrom, Senior Planner AICP/MPCD

Background:

On November 29, 2016 the Applicant, The Enclave Association, Inc., formally submitted a Preliminary Plan for the Major PUD Amendment to the Enclave site, pursuant to Land Use Code Section 16A-5-340. Town Planning Staff conducted a completeness review of the application and issued comments on December 8, 2016. The Community Development staff have determined the application incomplete mostly because the applicant seeks waivers and deferrals from certain code-required Preliminary Plan application submission items. Town staff does not have the authority by the municipal code to grant such requests.

To further understand the requested waivers and deferrals, below is a synopsis of the proposal utilizing various land use tools and measures to better gauge the requests against the extent of the proposal. Following the municipal code procedures, a more detailed presentation of the proposal would be given by the applicant during an initial joint meeting of the Planning Commission and Town Council to be scheduled later following the formal referral of an acceptably complete application for evaluation review purposes.

Comparison Matrix Enclave Major PUD Amendment Preliminary Plan application			
Category	Existing Conditions	Proposed Conditions	Difference
Site Area	4.05 acres; 176,597 sq. ft.	Same	No Change
Total Free-Market Dwelling Units	39 DU	45 DU	+6 DU; +15.4%
Free-Market Site Density	9.63 DU/ac.	11.11 DU/ac	+1.48 DU/ac.; +15.4%
Total Unit Equivalent Units	27.42 UE	37.65 UE	+10.23 UE; +37.3%
Employee Units	1 unit; 800 sq. ft.	3 units; 1,828 sq. ft. (1,014 sq. ft. required)	+2 units; +1,028 sq. ft. (+814 sq. ft. over requirement)
Parking spaces	53 (per approvals) 47 existing (per application)	72	+25; +53%
Total Floor Area	67,983 sq. ft.	88,961 sq. ft.	+20,978 sq. ft.; +30.9%
Floor Area Ratio	0.385:1	0.504:1	+0.119:1; +30.9%
Building Coverage Area (above-grade structures)	1.2 acres; 52,272 sq. ft.; 29.63%	1.86 acres; 81,040 sq. ft.; 45.9%	+0.66 acre; +28,768 sq. ft.; +55% (new building pods, parking structure / facilities / carport, new arrival building)
Open Space	2.58 acres; 112,385 sq. ft. 63.7 %	2.19 acres; 95,557 sq. ft.; 54.1%	-0.39 acres; 16,828 sq. ft.; -9.6%

The addition of 6 free-market units to the 39 existing units might appear insubstantial. However, when comparing other aspects of the proposal, such as structural additions, floor area or floor area ratio, building coverage, open space and hard surface areas, the proposal appears substantial considering the other land-use parameter measures utilized when conducting a comparison analysis.

Waiver/Deferral Municipal Code provisions:

The Applicant had previously requested that the Planning Director accept computer-generated three-dimensional or other visual imagery in place of the required block model, which is permitted by the code, together with other waiver and deferral requests to Town Council, outside of the staff's administrative authority. Such determination by the Town Council shall occur in accordance with the procedure set forth in of Section 16A-5-50(a)(1) of the Municipal Code.

Municipal Code Section 16A-5-50(a)(1) states: *“The Town Council, upon the recommendation of the Planning Director, may authorize the waiver and/or deferral of the requirement to submit certain application items if determined that they are not necessary to commence review of the application.”*

In addition, Municipal Code Section 16A-5-340(c)(2)(e) states, *“The Planning Director may accept computer-generated three-dimensional or other visual imagery in place of the block model if it is felt that it would better aid the public and reviewing bodies to visually understand the spatial, mass, scale and visual relationships of the development to surrounding properties. A model may still be required during the course of the review process if determined necessary to adequately evaluate the development proposal.”* The Planning Director has determined that computerized visual imagery would better serve the review process and is in favor of waiving the 3-D block model requirement.

Applicant's Deferral Requests:

Pursuant to the Applicant's updated formal request dated December 23, 2016 for waivers and deferrals of certain submission requirements labeled as Exhibit 'A' to the attached Resolution No. 4 (Attachment 1), the applicant is seeking deferrals of the following Preliminary Plan submission requirements, mostly to the Final PUD stage:

Soils Report:

Code: *A study prepared by a qualified professional describing existing surface and sub-surface soil characteristics on the site, and evaluating the suitability of such soils for the planned construction.*

Staff: Staff recommends that this report be delivered with a complete application for referral and review by the appropriate disciplines (building staff, engineers, etc.) in efforts to provide written review comments and recommendation to the Planning Commission. This is preferred rather than delaying the submission of the soils report two weeks prior to the Planning Commission leaving little time to evaluate the report.

Construction Management Plan:

Code: *A detailed construction management plan describing development phasing, construction schedules and measures for mitigating impacts associated with all aspects of the project. This would include a reasonable contingency plan to mitigate visual, safety and public welfare impacts resulting from any interruption of construction as it would affect the community. Surety or security may be necessary to ensure implementation of the plan.*

Staff: While a general CMP is provided in prose format in the application, it does not include drawings showing the phased construction, the scheduling, staging, storage areas, and construction access, as examples. Staff recommends that these items could be deferred to Final PUD stage review.

Detailed Landscape Plan:

Code: *A detailed landscape plan, depicting the type, amount, size, species and location of all plant materials, with a planting schedule. The plan shall also include conceptual irrigation plans for landscaped areas if applicable. The plan shall show the location of all existing trees with a trunk circumference of fourteen (14) inches or more measured four and one-half (4½) feet above the ground and shall indicate which trees are proposed to be removed. Where large groves of trees are to remain undisturbed, single trees need not be located.*

Staff: The preliminary level landscape plan in the application should be sufficient for review. If town staff has recommendations that are accepted later by the decision makers as conditions, those could be carried forward into a detail landscape plan with a Final PUD submission. Staff recommends that a detailed landscape plan may be deferred to Final PUD.

Condominium Documents:

Code: *Whenever there is common open space within a proposed development, the following documents shall be submitted in a preliminary form, describing how the homeowner's or condominium association will maintain said open space.*

Staff: This type of request has been approved by Town Council in the past. It's mainly reviewed to determine how the open space, landscape area, irrigation, walkways, parking lots and other common areas will be maintained, including how employee units would be assessed association fees. Staff recommends that this item may be deferred to the Final PUD application submission.

Applicant's Waiver Requests:

Fiscal Impact Report:

Code: *A report analyzing the anticipated fiscal impacts of the proposed development upon the Town, school district and other taxing districts that provide services to the development. This report shall be based on criteria*

and assumptions established in advance by the Town, as provided to the applicant by the Planning Department prior to the submission.

Staff: A preliminary level fiscal impact report is recommended for submission following some examples or samples of other analyses done with figures, analysis and assumptions, which were provided to the applicant. The FIA submission could also be utilized by the applicant to justify the proposal and address the revenue generated by the additions as well as the general servicing costs and mitigation thereof.

Transportation Impact Analysis:

Code: *All development proposals shall analyze the impact of the proposal on the Town's transportation system, road capacities and parking facilities. The Planning Director may, however, waive this requirement for proposed development that contains less than five (5) dwelling units, or less than two thousand (2,000) square feet of nonresidential space, or an addition to a ski area if it is determined that the transportation impacts generated by the development are negligible and that requiring a detailed analysis is not warranted. If required, the applicant shall submit the following information in a manner that permits the Town to evaluate the impacts of the proposed development (such as daily traffic counts, trip generation rates, existing conditions, anticipated ridership, trip distribution, peak hour impacts, existing and projected traffic volumes, capacity analysis, level of service, traffic accidents, conclusions and recommendations by a traffic engineer).*

Staff: The application proposes more than 5 dwelling units, therefore staff does not have the authority pursuant to the municipal code to waive this submission requirement. Understanding that the application does not propose full development on a vacant site, it is a rather substantial amendment that would impact the surrounding area. Staff recommends, as suggested to the applicant, at minimum a preliminary level TIA for the proposed additions.

Air Quality Analysis:

Code: *All development proposals shall conduct an analysis of the proposed development's impacts on air quality. The Planning Director may, however, waive this requirement for proposed development that contains less than five (5) dwelling units, or less than two thousand (2,000) square feet of nonresidential space if it is determined that the air quality impacts generated by the development are negligible and that requiring a detailed analysis is not warranted. If required, analysis shall be prepared by a recognized expert in air pollution and shall include examinations and recommendations concerning those characteristics of*

the site and the proposed development that could affect air quality, including, but not necessarily limited to, the following (such as dispersal qualities, pollutants to be discharged, trip generation and impacts, construction impacts, special mitigation techniques, improvement of site characteristics, conformance with regulations, and a description of the area to be impacted).

Staff: Staff does not have the authority to waive this report because the proposal seeks more than 5 dwelling units per the municipal code. Staff recommends, as suggested to the applicant, at minimum a preliminary level air quality analysis for the proposed additions and parking increases. The construction management plan in the application also addresses in prose format an air and dust management program, which could be utilized as reference information in this report.

Geotechnical Report:

Code: *A site specific analysis of the geologic characteristics on, or in the vicinity of, the site that could have a significant impact on the proposed development shall be conducted. It shall be prepared by a geologist or engineer who is qualified to map and evaluate geologic hazards and to assess their potential impacts on the development. It shall discuss any recent activity associated with the geologic hazards and shall provide an expert opinion as to the degree of severity of the potential geologic hazards. It shall also include recommendations as to how the development will avoid or mitigate any dangers posed to life or property from these hazards.*

Staff: The current project has existed for over 35 years, but the undeveloped part of the site was likely not analyzed in the past. The Parcel 'N' Subdivision for the Enclave project was platted in 1978 prior to January 1, 1987 for purposes of applying the municipal code's 'steep slope' standards in the municipal code which state: *Development may be allowed on lots and within approved building envelopes containing areas of slopes greater than 30%.* However, the proposed additions are not within a prior approved building envelope (by the accompanying PUD at the time) per the code in order to waive the standards. Upon preliminary review, the site's gradient appears at approximately 15%, which a geotechnical report should confirm. According to the municipal code in Section 16A-4-50(e) it states: *Avoid Activities Which May Affect Stability on Slopes Greater Than Fifteen Percent (15%). Development activities that decrease the stability of any slope that is greater than fifteen percent (15%) shall be avoided. These activities include, but are not limited to, activities that add water to a slope, activities that add weight to the top of a slope and activities that steepen the existing grade of a slope.* Staff

recommends, also as a benefit for the applicant, that a preliminary level geotechnical report be prepared in particular for the vacant portion of the site where the additional building pods and parking structure are proposed to be located. This should be submitted prior to preliminary plan review.

Adequate Public Facilities Report:

Code: *A detailed public facilities report demonstrating that public facilities will be adequate to support and service the area of the proposed development or that needed public facilities and services will be made available concurrently to offset the potential impacts of development as such impacts commence. Public facilities and services to be examined will include, but not be limited to: storm drainage, roads and their maintenance, public transportation service and facilities, pedestrian circulation, sewerage and sanitary facilities, water availability and serviceability, solid waste disposal, fire and emergency medical services and electrical service. The report may summarize the applicable capacity and demand analysis information and recommendations contained within other submission reports and shall include the identification of the public facilities, service levels and capacity, those that will be needed or necessary as a result of the development, and the provisions to be made for the timing, location and financing of the public facilities.*

Staff: A TIA for example could address impacts upon the transit system and the recommended mitigation solutions. This together with a public facilities report could explain the drainage improvements and the solid waste provisions shown on the civil plans, how pedestrians will access surrounding areas, whether the Snowmass Water and Sanitation District has provided a “will-serve” letter and whether the Snowmass-Wildcat Fire Protection District has accepted the new turn-around entry area and fire protection provisions for the new proposed units. While the referral agencies would review the proposal and provide comments, the essence of this criteria is to encourage the applicant to proactively demonstrate or confirm that the proposal has addressed and mitigated the potential impacts upon public facilities. Staff recommends that the applicant address this submission item in a preliminary manner. This should be submitted prior to preliminary plan review.

Brush Creek impact report.

Code: *A site specific analysis shall be prepared for lands within the boundaries of the Brush Creek Impact Area, and for lands located outside of the Brush Creek Impact Area whose development is determined to have the potential to impact Brush Creek and its*

associated riparian habitat. The analysis shall be prepared to comply with the provisions of [Section 16A-4-30\(d\)](#), Brush Creek Impact Report.

Staff: This waiver request was noted in the application materials. The Enclave site is not within the Brush Creek Impact Area or within its supplemental zones per the Comprehensive Plan. Therefore, staff recommends that a waiver may be granted for this code-required submission item.

Wildlife habitat analysis.

Code: *A site specific analysis shall be prepared for lands designated as sensitive wildlife habitat on the Environmental Sensitivity Map in the Comprehensive Plan and for lands not so designated on the map that are determined to be sensitive wildlife habitat. The analysis shall be prepared to comply with the provisions of [Section 16A-4-20\(d\)](#), Wildlife Habitat Analysis.*

Staff: This waiver request was noted in the application materials. The Enclave site is not within a sensitive wildlife habitat area per the Comprehensive Plan. Therefore, staff recommends that a waiver may be granted for this code-required submission item.

Financial Impact:

There is no town fiscal impact associated with this application at this time, subject to a subsequent review of the recommended FIA submission item. Waivers of submission requirements in particular will likely result in additional review time and analysis for town staff and referral agencies / consultants to evaluate the proposal. Staff or town consultants can conduct preliminary assessments, reports and studies associated with code standards, information or requests related to the code-required submission items. However, certain staff or consultant time is billable to the applicant as well. Therefore, the savings to the applicant (as a result of not hiring consultants to prepare the code-required reports/studies for staff evaluation) would be diminished if town staff or its consultants are subsequently expected to address the review standards that relate back to the required submission items. Instead, the burden of proof should be placed upon the applicant to justify their proposal and to demonstrate compliance with the code's review standards.

Applicability to Council Goals & Objectives:

Not applicable for this item.

Council Options:

Town Council may approve, approve with conditions or deny the request for the waivers and deferrals, pursuant to attached Resolution No. 4, Series of 2017, which may be amended at the meeting.

Staff Recommendation:

Considering the substantial nature of the Major PUD Amendment following the municipal code criteria and other land-use parameters measurement tools, staff recommends the following regarding the requested deferrals and waivers of certain code-required Preliminary Plan submission items:

Deferrals: Staff recommends that the construction management plan drawings, a detailed landscape plan and the updated condominium documents may be deferred to the Final PUD plan application submission, as requested by the Applicant's letter dated December 23, 2016 (Exhibit 'A' of Resolution No. 4).

Waivers: Staff recommends that the Brush Creek Impact Report and the Wildlife Habitat Analysis may be waived, as requested in the application materials formally submitted November 29, 2016.

For Application Completeness: Staff recommends that a preliminary level fiscal impact report, transportation impact report, an air quality analysis, geotechnical and soils reports (for the undeveloped portion of the site in particular), and an adequate public facilities report be prepared for submission within 60 days acceptable to the Planning Director for application completeness prior to formal referral, evaluation review and scheduling.

Any requests that are granted should be subject to Town Council reserving the right to require that any materials initially waived or deferred may be required to be submitted by the applicant at any time during the review process if needed to evaluate the applicant's proposal and the impacts on the Enclave Major PUD Amendment proposal as a whole. This language has been added to Resolution No. 4, Series of 2017, included as Attachment 1.

In the end, and as stated in the 'Financial Impact' section above, the burden of proof should be placed upon the applicant to justify their proposal and to demonstrate compliance with the code's review standards.

ATTACHMENT 1: Town Council Resolution 4, Series of 2017 with **Exhibit 'A'** attached which is the applicant's updated formal request dated December 23, 2016 to waive and defer certain required Preliminary Plan submission items.

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TOWN OF SNOWMASS VILLAGE
TOWN COUNCIL

RESOLUTION No. 4
SERIES OF 2017

A RESOLUTION ACTING ON APPLICANT'S REQUESTED WAIVERS AND DEFERRALS OF CERTAIN DATA AND/OR MATERIAL SUBMISSION REQUIREMENTS IN SECTION 16A-5-340(c)(2) OF THE MUNICIPAL CODE PERTAINING TO THE PROPOSED ENCLAVE MAJOR PLANNED UNIT DEVELOPMENT (PUD) AMENDMENT PRELIMINARY PLAN APPLICATION TO DETERMINE IF THE APPLICATION IS COMPLETE FOR THE PURPOSES OF BEGINNING THE PROCESS OF FORMAL REFERRAL AND THE EVALUATION REVIEW OF THE APPLICATION PURSUANT TO SECTIONS 16A-5-340 (IN PARTICULAR SUBSECTIONS (d) AND (e)), AND 16A-5-50(a), 'DETERMINATION OF COMPLETENESS,' OF THE MUNICIPAL CODE.

WHEREAS, the Enclave Association, Inc. and the Community Development Director ("CDD") held a Pre-application conference on the Enclave's Major PUD Amendment proposal which was held on June 22, 2016 during which the municipal code's application submission requirements and review procedures were discussed and followed up with a written summary on June 22, 2016; and

WHEREAS, on November 29, 2016 the Enclave Association, Inc. formally submitted a Major PUD Amendment Preliminary Plan application which included requested waivers and deferrals of certain Preliminary Plan submission items required by the municipal code; and

WHEREAS, on December 8, 2016 the Applicant was issued completeness review comments on the application submission that determined the application was incomplete and insufficient for formal referral and an evaluation review, mostly as a result of the requested waivers and deferrals of certain Preliminary Plan submission items required by the municipal code; and

WHEREAS, a request to the Planning Director to accept computer-generated three-dimensional or other visual imagery in place of the block model was accepted by the Planning Director as permitted by the municipal code; and

WHEREAS, Municipal Code Section 16A-5-340(c)(2)(e) states, "*The Planning Director may accept computer-generated three-dimensional or other visual imagery in place of the block model if it is felt that it would better aid the public and reviewing bodies to visually understand the spatial, mass, scale and visual relationships of the development to surrounding properties. A model may still be required during the*

44 course of the review process if determined necessary to adequately evaluate the
45 development proposal.” The Planning Director has determined that computerized
46 visual imagery would better serve the review process and is in favor of waiving the 3-
47 D block model requirement, as permitted under the municipal code; and
48

49 **WHEREAS**, on December 23, 2016, the Applicant submitted a letter clarifying
50 the requests for certain waivers and deferrals of certain Preliminary Plan submission
51 items required by the municipal code; and
52

53 **WHEREAS**, Municipal Code Section 16A-5-50(a)(1) states, “*The Town*
54 *Council, upon the recommendation of the Planning Director, may authorize the waiver*
55 *and/or deferral of the requirement to submit certain application items if determined*
56 *that they are not necessary to commence review of the application*”; and
57

58 **WHEREAS**, Municipal Code Section 16A-5-50(a)(1) further states, “*The*
59 *authorization of the waiver or deferral request by the Town Council shall occur by*
60 *adopting a resolution at a regularly scheduled meeting and shall reserve the right for*
61 *the Town to require that any material initially waived or deferred may be required to*
62 *be submitted by the applicant at any time during the review process if needed to*
63 *evaluate the applicant’s proposal*”; and
64

65 **WHEREAS**, the waiver and/or deferral requests by The Enclave Association,
66 Inc. were scheduled for consideration by the Town Council at its regular meeting on
67 January 3, 2017.
68

69 **NOW, THEREFORE, BE IT RESOLVED**, by the Town Council of the Town of
70 Snowmass Village, as follows:
71

72 **Section One: Action. Submission Requirements involving Waivers and**
73 **Deferrals.**
74

- 75 1. **Deferrals:** The construction management plan drawings, a detailed
76 landscape plan, and the updated condominium documents may be deferred to
77 the Final PUD plan application submission, as requested by the Applicant’s
78 letter dated December 23, 2016 (Exhibit ‘A’ Incorporated herein).
79
- 80 2. **Waivers:** The Brush Creek Impact Report and the Wildlife Habitat Analysis
81 may be waived, as requested in the application materials formally submitted
82 November 29, 2016.
83
- 84
- 85 3. The waivers and deferrals of certain Preliminary Plan submission

86 requirements requested by The Enclave Association, Inc., as accepted as
87 stated above, are hereby conditionally approved, as set forth below in Section
88 Two, within the meaning of Municipal Code Section 16A-5-50(a)(1).
89

90 **Section Two: Conditions of Requested Waivers and Deferrals.** The approval of
91 this Resolution shall be subject to The Enclave Association, Inc. satisfying the
92 following Conditions:
93

- 94 1. **For Application Completeness:** A preliminary level fiscal impact report,
95 transportation impact report, an air quality analysis, geotechnical and soils
96 reports (for the undeveloped portion of the Enclave site in particular), and an
97 adequate public facilities report shall be prepared for submission within 60
98 days acceptable to the Planning Director for application completeness prior to
99 formal referral, evaluation review and scheduling.
100
- 101 2. Town Council reserves the right to require that any materials initially waived or
102 deferred in Section One of this Resolution may be required to be submitted by
103 the applicant at any time during the review process if needed to evaluate the
104 applicant's proposal and the impacts on the Enclave project as a whole. Such
105 determination by the Town Council shall occur in accordance with the
106 procedure set forth in of Section 16A-5-50(a)(1) of the Municipal Code.
107

108 **Section Three: Severability.** If any provision of this Resolution or application
109 hereof to any person or circumstance is held invalid, the invalidity shall not affect any
110 other provision or application of this Resolution which can be given effect without the
111 invalid provision or application, and, to this end, the provisions of this Resolution are
112 severable.
113

114 **READ, APPROVED AND ADOPTED,** by the Town Council of the Town of
115 Snowmass Village on January 3, 2017 upon a motion by Council Member _____,
116 the second of Council Member _____, and upon a vote of ___ in favor and ___
117 against.
118

119 **TOWN OF SNOWMASS VILLAGE**
120 **TOWN COUNCIL**
121

122 _____
123
124 Markey Butler, Mayor

125 **ATTEST:**
126
127

128

129 _____
Rhonda B. Coxon, Town Clerk

130

131 **APPROVED AS TO FORM:**

132

133

134

135 _____
John C. Dresser, Jr., Town Attorney

136

137

138 Attachments:

139

140 **Exhibit 'A.'** Applicant's Letter of requested Waivers and Deferrals of certain
141 Preliminary Plan submission items required by the municipal code for the proposed
142 Enclave Major PUD Amendment application formally submitted November 29, 2016
143 (incorporated by reference).
144

EXHIBIT "A"

Town Council

Resolution No. 4, Series of 2017

Page 1 of 4

LAW OFFICES OF

E. MICHAEL HOFFMAN, P.C.

200 EAST MAIN STREET

P.O. BOX EE

ASPEN, COLORADO 81612

TELEPHONE: (970) 544-3442

FACSIMILE: (866) 929-7870

E-MAIL: mhoffman@emhlaw.net

December 23, 2016

Mayor Markey Butler and Councilmen Tom Goode, Bill Madsen, Alyssa Shenk and Bob Sirkus
Town of Snowmass Village
P. O. Box 5010
Snowmass Village, Colorado 81615

Re: Request of The Enclave Association, Inc. for Waiver or Deferral of Miscellaneous Reports
Pursuant to Section 16A-5-50(a)(1) of the Town of Snowmass Land Use Code

To the Members of the Snowmass Village Town Council;

I represent The Enclave Association, Inc. (the "**Association**"), in connection with its request to renovate and modernize its physical plant. This letter seeks the deferral or waiver of certain elements of the Town's Land Use Code (the "**Code**") as described in detail in Section 2, below. However, to understand the nature and basis of the Association's request, it is important that the Town Council understand a little of the Association's application and how it will be reviewed pursuant to Code.

To help pay for the cost of its planned improvements, the Association seeks rights to establish six (6) new free market residential units, consisting of five newly constructed units and the conversion of the existing manager's apartment and the construction of five new units in a single building to be placed on land now uniquely available but previously encumbered by a ski lift easement. More than 1,820 square feet of new employee housing is also proposed. Additional improvements include improved arrival functions and vehicle circulation. The particulars of the Association's request will be communicated to you in the next few months and we look forward to sharing the Association's vision with you.

Our current request is purely procedural. The Association wishes to get its application into the Town's land use review pipeline because its members are aware that a number of other land owners plan to submit applications to the Town in the next few months. The Association's redevelopment proposal is modest in scope. Review of its application could be delayed if more major requests absorb the Town's resources.

On November 29, 2016, the Association filed an application for Preliminary Approval of a Minor Amendment of Parcel "N" Subdivision. The application narrative was over 30 pages long. The accompanying architectural plans, drawings, illustrations, including tables and graphs required by

Code, encompassed thirty-six 24" x 36" sheets. The application addressed the Code's PUD requirements and fully described the Association's proposal.

1. Review Process of the Application Under the Code.

As a request for a minor amendment of an existing PUD, the application is subject to a multistep review process. First, the application is reviewed by staff to determine if it addresses all of the many requirements of the PUD provisions of the Code.¹ If the application is found to be complete, it is forwarded to a joint meeting of the Planning Commission and Town Council during which Council identifies those components of the application on which "the Planning Commission should focus during the course of its review."² Referral comments from other departments of the Town and other agencies need not be complete at the time of the joint meeting.³ For that reason, the applicant may supplement its application after the joint meeting has occurred.

"Within twenty-one (21) days of the joint meeting, the Planning Commission [is to] hold a public hearing . . . to receive and consider public input regarding those portions of the application upon which the Town Council has requested its review" and to give the Planning Commission an opportunity to consider the application as a whole.⁴

A major impediment to "getting into the land use review pipeline" is noticing and scheduling the first meeting of the Planning Commission. Because the Commission is heavily involved in re-writing the Town's Comprehensive Plan, it has only one regularly-scheduled meeting each month to consider land use applications. In addition, the combination of the 30-day notice requirement established by Code and the policies of the *Snowmass Sun* for the publication of legal notices, it takes about 45 days to put a hearing on the agenda of the Planning Commission. If the Association's application is to be heard by the Commission in February, public notice must be sent to *Snowmass Sun* no later than January 10th or so. Any additional delay will cause the review process to slip by an entire month. The Association's construction schedule could be impacted by the delay.

Once the Association's Preliminary plan has been approved by the Town Council, the Association will file another request, an application for Final Approval, and an entirely new review process will be commenced. The Town Council will have an additional opportunity to review and approve the details of the Association's proposal.

2. Requests for Waiver or Deferral

The Town Council "may authorize the waiver or deferral of the requirement to submit certain application items if determined that they are not necessary to commence review of the

¹ Code, § 16A-5-50(a).

² Code, § 16A-5-340(d)(1).

³ Code, § 16A-5-50(a)(1).

⁴ Code, § 16A-5-340(g).

application.”⁵ In the current case, the Town’s review of the Association’s application commences with a joint meeting of the Town Council and the Planning Commission. As described in Section 1, above, the purpose of the joint meeting is to give Council an opportunity to identify those aspects of the application which should receive particular scrutiny by the Planning Commission. Council’s review prior to and during the joint meeting is broad in scope. Much of the detailed information required by the PUD provisions of the Code is beyond that scope and can be deferred until later in the review process. Some of the information required by Code is relevant only to major development proposals, such as Base Village, and represents an undue burden on smaller projects, like the Association’s current proposal. In those cases, we believe a waiver of certain requirements is appropriate.

A. Requests for Deferral.

In the case of the current application, the Association asks to defer its submission of the following reports until later in the Town’s review process: a Construction Management Plan, a Soils Report, a detailed Landscaping Plan and revised Condominium Documents related to the five new units. Each of these reports and documents other than the soils report can be provided at Final review. The Soils Report will be supplied no later than two weeks prior to the first scheduled Planning Commission hearing on the current Preliminary application. The Construction Management Plan, detailed Landscaping Plan and revised Condominium Documents are designed to provide final details of how the project approved during Preliminary review will be integrated, physically and legally, into the existing Enclave Condominiums. In the case of the current application, they do not supply information which is relevant to answering the basic questions at issue in the Preliminary review process. The resolution of approval passed by the Town Council should require the Association to adequately address the subject of the deferred reports during the Final review process.

B. Requests for Waiver.

The Town’s current Comprehensive Plan locates the Enclave Condominiums within the “Multifamily-Residential” comprehensively planned area, or CPA. The “Multifamily-Residential CPA includes the older (25 years and older) multifamily residential properties held in condominium ownership that are located within the Town. The preferred plan for the Multifamily-Residential CPA area encourages and facilitates the revitalization and reinvestment of multifamily properties that are aging enough to require capital reserve expenditures.”⁶

The Association’s request to renovate its physical plant, including its application to build five new residential units as a source of funding for those improvements, is an example of the “revitalization and reinvestment” efforts encouraged by the Comprehensive Plan. Under the Comp Plan, the Town should facilitate efforts like the one now undertaken by the Association.

⁵ Code, § 16A-5-50(a)(1) (Emphasis Added).

⁶ Town of Snowmass Village Comprehensive Plan, March 2010, § p. 26, 7.2.

EXHIBIT "A"

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Some of the reports listed in the PUD provisions of the Code are either not directly applicable to redevelopment/improvement projects like the Association's current request, or are hugely expensive, provide little new information and discourage the revitalization of the Enclave project, in direct opposition to the policy established in the Comp Plan. These reports include the following: a Fiscal Impact Report, a Transportation Impact Analysis, an Air Quality Analysis Report, a Geologic Report and an Adequate Public Facilities Report (the "**Additional Reports**").

The Enclave Condominiums have existed since January of 1980. Their fiscal impacts, impact on Wood Road and other transportation resources and other public facilities, for example, are well known. The marginal effects of five new residential units will be minimal. While it might be interesting to quantify those effects, the costs of creating the relevant reports substantially outweigh the benefits of having the information. The costs serve to discourage, rather than encourage, revitalization of The Enclave and reinvestment in its physical plant.

For these reasons the Association requests that the requirements to provide the Additional Reports be waived by the Town Council. In the event that Council believes that waiver of one or more of the Additional Reports is ill advised, the Association requests that it be permitted to provide those reports no later than two weeks prior to the first Planning Commission hearing on its application.

We look forward to discussing this request with you on Tuesday, January 3, 2017. Thank you for your consideration.

Sincerely,
E. MICHAEL HOFFMAN, P.C.



E. Michael Hoffman

Town of Snowmass Village
Agenda Item Summary

DATE OF MEETING:

January 3, 2017

AGENDA ITEM:

Appointment of the Mayor Pro Tem.

PRESENTED BY:

Clint Kinney, Town Manager

BACKGROUND:

In accordance with the Town Charter, the Town Council is required to nominate and elect a Mayor Pro Tem following each general election. The governing section of the Town Charter for the Mayor Pro Tem is copied below:

Section 3.7 - Mayor Pro Tem

The Mayor Pro Tem shall be elected from the Council membership by a majority vote of the entire Council. Said elections shall take place at the organizational meeting following each general municipal election.

The Mayor Pro Tem shall serve until the next organizational meeting unless sooner removed by a majority vote of the entire Council. In the absence or disability of the Mayor, the Mayor Pro Tem shall perform all duties and have all powers of the Mayor. If a vacancy occurs in the office of Mayor Pro Tem, the Council shall elect a successor.

FINANCIAL IMPACT:

N/A

APPLICABILITY TO COUNCIL GOALS & OBJECTIVES:

N/A

COUNCIL OPTIONS:

1. Nominate and elect a Mayor Pro Tem.